

Submission ID

4046407980525852890

Professional Development Fund - Final Report

We recommend using Google Chrome/Mozilla Firefox. Jotform cannot save drafts and you will not be able to return to the form.

Please have all materials collected before you start.

For reference, please see the PDF example forms on the OSM website. <https://onscreenmanitoba.com/funds/>

NOTE: Reports are due 15 working days (3 weeks) after the last day of the event.

Included in this final report:

Final Budget
Receipts for all expenses (except per diems)
Copies of credit card statements or conversion rates (if applicable)

Applicant Information

Name

EXAMPLE EXAMPLE

Payee Name (if different from above)

Company

Address

100 Arthur Stree

Email

example@onscreenmanitoba.com

Phone Number

()

Course Information

Name of course/training

EXAMPLE

Name of organizing body administering the course/training

Course city

EXAMPLE

Course country

CA

Course website

Date(s) attended:

13 Jul 2018 / 14 Jul 2018

Activity Summary

Did this professional development opportunity...

Meet your expectations?

Explain:

Did you achieve your goals as identified in your application? (Please refer to Page 2 of your application and copy and paste your goals)

| Goal (as identified from application) | Was your goal met? | How/Why? |
|---------------------------------------|--------------------|----------|
| | No | |
| | Yes | |

Did you experience any unexpected benefits?

Would you recommend this course/training opportunity to others?

Why or why not?

Final Budget

Please ensure you have receipts for all expenses. You do not have to include those pertaining to per diem amounts.

Note that all amounts must be in Canadian dollars. Indicate the currency conversion. To find conversion rates for the date of the transaction, visit www.oanda.com/currency.

Credit card statements can be included to show currency conversion rates on the date the cost is incurred; however they are not acceptable as proof of expense.

GST is not an eligible expense.

Upload receipts

Upload any additional materials

Signature

Note that you cannot make changes to your form after it is submitted. Please ensure you have included all information. You will receive a copy of your completed application by email. For any questions regarding this application, please contact Maryam Decter, Membership & Programs Manager, at maryam@onscreenmanitoba.com or 204-927-5898.